**Your name and address**

To: Director General **(name)**

This notice is provided to The Department of Child Protection **or whatever)** ABN **(their ABN)** and any persons, entities, employees, associates, corporations, sub-contractors and agents of the fore mentioned (herein referred to as YOUR COMPANY). **(name)
(their address)**

Date: **Day / spell Month / 2012**

To the Director General **(Name )**

This notice is provided to The Department of Child Protection (or whatever) ABN (their ABN) and any persons, entities, employees, associates, corporations, sub-contractors and agents of the fore mentioned (herein referred to as YOUR COMPANY). (name)

YOUR COMPANY is explicitly **prohibited and forbidden** from entering the property at the following (service) address: All upper and lower case)

This property is PRIVATE PROPERTY. “No trespass” signs have been erected and are clearly displayed on the property.

I, **(your name)**, refuses to give my consent to enter into any contract with YOUR COMPANY. As legal guardian of my children, **(full names of your children)**, I refuse to give my consent for any interaction between YOUR COMPANY and my children. YOUR COMPANY is explicitly **prohibited and forbidden** from continuing any attempt to secure contract with me and my family. I do not consent to a contact with YOUR COMPANY, and I do not consent to my children (mentioned above) having a contract with YOUR COMPANY.

Such persons, entities or agents who ignore instructions contained in this notice or notices contained on the property will be held in **FULL COMMERCIAL LIABILITY** and face both civil and criminal charges.

A copy of this notice will be provided to Minister **(name)**

If a response to this notice is not received within ten days, it shall be fact that you accept and will honour this notice and notices contained on the property, such requiring no further action on your behalf.

                 Sincerely

**Signature:** .............. .....…...................................